

# ***THORNDON INTO THE FUTURE***

## **Minutes of meeting of the Thorndon Neighbourhood Plan Committee On Thursday 6<sup>th</sup> February, 2020**

### **Attendees:**

Stephen Page, Chairman  
James Hayward, Parish Councillor  
Gemma Burton  
Pauline Smith

### **Apologies for absence: None**

Meeting was convened to finalise details for the Drop-In Consultation Event to be held in Village Hall on Saturday 15<sup>th</sup> February 10am to 3pm.

It had been confirmed by Ian Poole that the Draft Plan is at the printers and he will be getting 20 copies printed. It was agreed that five copies should go to T-Plus, two to the Toddlers Group and the remaining be left in the Village Shop, after the meeting has taken place on 15<sup>th</sup> February. These documents should be numbered and a log kept as to who has them so we can keep a track on where they are.

Prior to this meeting, JH had put all the relevant information regarding the Neighbourhood Plan onto the Thorndon Website, including all links to associated documents. JH will put the response document onto the website as soon as he receives it. He will also get 200 response forms printed off for people to write on. GB will organise collection of these hand written responses and put them on the website. Ian Poole requested that the transcription from paper to on line be added word for word including typos. If there are a lot of them, other committee members will help with this.

Ian Poole is still waiting to hear back from MSDC as to who the official consultees are. He will then arrange a mail merge document. SP will speak to the Parish Clerk as the mail merge document must be sent by her on Friday 14<sup>th</sup> or Saturday 15<sup>th</sup> February.

Ian Poole is preparing the display boards and will have them printed Thursday 13<sup>th</sup> February. He will bring to Thorndon and drop off with PS as he may be unavailable first thing on Saturday morning.

Ian Poole will prepare a background document on the Local Green Spaces and views based on documents prepared earlier.

JH will put together two of each of the background documents (such as AECOM doc, survey doc and village data) to be available at Village Hall Event. Ian Poole will bring two copies each of the LGS and Views documents.

It was confirmed that SP and PS put the Drop-in Consultation Event flyers through villagers doors on 26<sup>th</sup> January. Also, some were left in Pub and Village Shop.

It was agreed that Committee Members would get to Village Hall for 9am to set up. There will need to be three or four tables put up behind the display boards so that, in addition to the booth type seating, there will be sufficient spaces for people to sit and go through the documents.

It was agreed that the primary goal on the day will be to encourage people to fill out the response forms ideally on line but if not, on paper and to support the Plan.

Post meeting it was agreed that SP would provide name badges for Committee members and would remind Cllr Stringer of the date and time of the event.

**Date of next meeting: TBA**